



**Yukon Heritage Resources Board**

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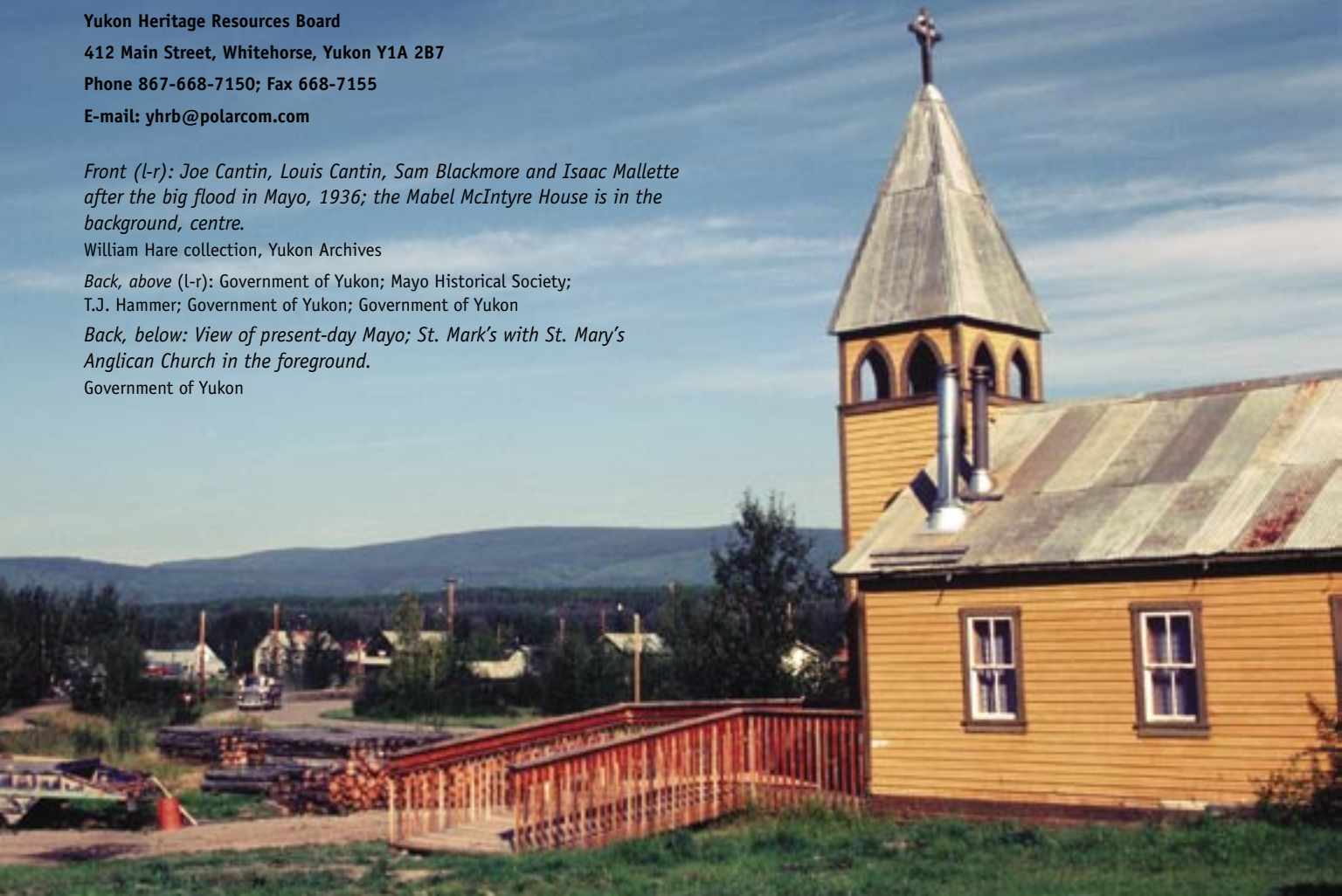
*Front (L-r): Joe Cantin, Louis Cantin, Sam Blackmore and Isaac Mallette after the big flood in Mayo, 1936; the Mabel McIntyre House is in the background, centre.*

William Hare collection, Yukon Archives

*Back, above (L-r):* Government of Yukon; Mayo Historical Society; T.J. Hammer; Government of Yukon; Government of Yukon

*Back, below: View of present-day Mayo; St. Mark's with St. Mary's Anglican Church in the foreground.*

Government of Yukon





# Yukon Heritage Resources Board



Annual Report 2003–2004

## Message from the Chair

This busy and challenging year was my last as Chair. I have enjoyed my work with heritage issues, and in meeting new people and facing new challenges. This was also the last year for the current Board; I thank them for their hard work and wish the new Board members success in their efforts on behalf of Yukon heritage.

It was a busy year for the outgoing Board. Board members reviewed and evaluated the nomination of the Mabel McIntyre House as a historic site. It was recommended for designation in June 2003, and in December 2003 became the first officially designated site under the Yukon *Historic Resources Act*. The Board also received the first applications to the Yukon Historic Resources Fund in February 2004. YHRB had previously developed criteria, an application form and guidelines for use of the fund. The Board was happy to recommend seven projects for funding for a total of \$20,900.

The Board made five recommendations to the review of UFA and YFNFA Implementation Plans on how the implementation plan arrangements could be improved to assist the Board in carrying out its responsibilities. YHRB reviewed the Museum Strategy in March 2004, but was unable to recommend its adoption. The Board looks forward to reviewing a revised version in the near future. The Board's two-day strategic planning workshop with Alastair Kerr in August 2003 was of immense assistance in developing a long-term view of our activities, helping us to develop mission and vision statements and to determine the next steps to take as a Board.

YHRB was glad to see the Yukon Heritage Training Fund put in place. The Board was also happy that, further to its recommendation, the federal minister for heritage appointed a Yukon representative to the federal Aboriginal Languages Task Force.

As I end my term as Chair, I would like to thank Tourism and Culture's Heritage Resources Unit and Minister Elaine Taylor for their help. I also thank my fellow Board members for all their assistance over the past years. I especially wish to thank Vice-Chair T.J. Hammer and Executive Director Loree Stewart for their hard work.



*YHRB Chair Clara Schinkel (centre) with Hon. Elaine Taylor, Minister of Tourism and Culture (left), and Deputy Minister Sally Sheppard (right)*  
YHRB photo



## Who We Are

The Yukon Heritage Resources Board (YHRB) has ten members representing Yukon communities. Five board members are nominated by the Council of Yukon First Nations, and five are nominated by the Yukon. All of them are appointed by Yukon Minister of Tourism and Culture. Board members serve three-year terms.

YHRB was established in 1995 under the terms of the *Umbrella Final Agreement*. The duties and responsibilities of the board are outlined in the Yukon *Historic Resources Act* (Part 1, Section 4) and the *Umbrella Final Agreement* (Chapter 13).

Under the *Umbrella Final Agreement*, the Board may make recommendations to the Minister and to Yukon First Nations on the means by which the traditional knowledge of Yukon Indian Elders may be considered in the management of Moveable Heritage Resources and Heritage Sites in the Yukon; the means by which the traditional languages of Yukon First Nations can be recorded and preserved; the review, approval, amendment or repeal of regulations pursuant to heritage legislation pertaining to Moveable Heritage Resources and Heritage Sites in the Yukon; the development, revision and updating of a manual that will include definitions of ethnographic, archaeological, palaeontological and historic resources to facilitate the management and interpretation of these resources; and the development, revision and updating of an inventory of Yukon Indian Heritage Resources.

Under the *Historic Resources Act*, the Board may make recommendations to the Minister and to Yukon First Nations on appropriate policies and guidelines for the designation of historic sites; appropriate policies, guidelines, and standards for the care and custody of historic objects; use of the Yukon Historic Resources Fund; and regulations under the *Historic Resources Act*.



*The outgoing Board members who served during the period of this report (April 1, 2003 – March 31, 2004) are shown here at a meeting in November 2003 (l-r): Ingrid Johnson (Whitehorse); Bob Munroe (Whitehorse); Carolyn Allen (Teslin); Hon. Elaine Taylor (Minister of Tourism and Culture); Patricia Cuning (Whitehorse); Clara Schinkel, Chair (Whitehorse); Joe Johnson (Burwash Landing); Elizabeth Blair (Stewart Crossing); T.J. Hammer, Vice-Chair (Whitehorse); and Susan Twist (Whitehorse). Absent: Robert Bruce Jr. (Old Crow); Jeff Hunston (Yukon representative, Whitehorse). YHRB photo*



## Board Activities

The mandate of the Yukon Heritage Resources Board is to provide advice to government on issues that affect the territory's historic resources. Board members work with a variety of groups and individuals across the territory and nationally to fulfil this mandate.

The Board continued to be involved with the ongoing development of a museum strategy for the territory. In March 2004, YHRB forwarded some concerns that they felt needed to be addressed before recommending acceptance of the museum strategy to the Minister.

YHRB developed criteria for the Yukon Historic Resources Fund, and forwarded draft forms and guidelines to the Yukon government for use of the fund. The fund provides money for projects in seven disciplines: archaeology, palaeontology, community museums and heritage/cultural centres, historic sites, native language preservation, historical research and place names. The Board recommended to the Minister of Tourism and Culture that the Yukon government make available the interest earned from the fund for eligible projects pursuant to the *Historic Resources Act*. The first applications to the fund were reviewed by the Board in March 2004. The Board recommended seven of the 17 applications received.

The Board received final plans for refurbishing the Taylor House grounds and is contemplating a phased approach to the work. The fence around the property was replaced by the Yukon government in the fall of 2003. The Board signed another three-year lease for the Taylor House, effective June 2003.

In October 2003 Vice-Chair T.J. Hammer gave a presentation on the YHRB at the Museum Roundtable at the Yukon Historical & Museums Association Annual General Meeting.

In November 2003 YHRB made two written submissions and a presentation regarding the 2003–04 review of Umbrella Final Agreement/Yukon First Nation Final Agreements implementa-

*l-r: Yukon participants Will Mahoney, Eliza Krauss, Taylor Hanna, Michael Abbott and Connor Boyle, National Heritage Fair and Culture Camp, Dinosaur Museum of Science North, Sudbury, July 2003.*

Eliane Mulholland photo





tion plans. Its presentation included five recommendations to the Implementation Review Group. As part of the review process, YHRB also recommended to Canada, CYFN and Yukon that appointments to the Board be staggered, for the sake of continuity. In January 2004 YHRB recommended to Canada that the federal government support and be involved as one of the Parties in future reviews of the Umbrella Final Agreement Plan and Yukon First Nation Final Agreement Implementation Plans.

As in past years, YHRB co-sponsored and participated in the annual Yukon Heritage Fair and was represented on the steering committee of the Yukon Heritage Fair. One of the Yukon projects chosen to represent the territory at the National Heritage Fair was "Early Whitehorse Architecture".



*Ingrid Johnson and Clara Schinkel at the Council of Yukon First Nations General Assembly in Carcross, July 2003. Behind them is the YHRB interpretive display.*  
YHRB photo

YHRB made a recommendation to federal Heritage Minister, Sheila Copps, that the Yukon be represented on the Aboriginal Language Task Force. A Yukon representative was appointed.

Work was completed on an interpretive exhibit that illustrates YHRB activities. The panels can be displayed at heritage events and at First Nation general assemblies.

The Board hired a facilitator to conduct a two-day strategic planning workshop in August 2003. The workshop introduced the Board to the basics of strategic planning, oriented towards heritage resources. During the workshop's exercises and discussions, the Board developed a draft mission statement and vision statement, and outlined the next steps it would take.

YHRB provided advice to the adjudication committee of the Yukon Heritage Training Fund. The fund

supports short-term training that enhances the skills of people and groups working in the heritage field, with the goal of providing prospective employers with a skilled heritage labour force. The committee met for the first time on August, 2003.



The Board's Publications Committee prepared a synopsis of "What we gonna do?" a report commissioned by the Board in 1997 to review and assess past and current work on aboriginal languages. The report provided Board members with background information that enables them to fulfil their responsibilities to the territory's aboriginal languages, as set out in the *Umbrella Final Agreement*.

In March, the Board reviewed a joint nomination from the Government of Yukon and the Selkirk First Nation for Fort Selkirk to be designated as a historic site under the *Historic Resources Act* and as outlined in the Selkirk First Nation Final Agreement. The Board was pleased to recommend to the Minister that Fort Selkirk be designated as a Yukon Historic Site.

The current Board's three-year term will end in April, 2004.

## Guests of the Board

YHRB invited members of the Yukon First Nations Heritage Group to the Taylor House in May 2003 to meet and exchange heritage information.

The Board reviewed and evaluated the resubmission of the Mabel McIntyre House in Mayo. Mayo Mayor Shanon Cooper made a presentation via speakerphone at the Board's June 13-14 meeting. The Village of Mayo was the owner and nominator of the structure.

Nicole Hulstein, of DIAND (Yukon Region), made a presentation to the Board on the new *Yukon Environmental and Socio-economic Assessment Act*. The presentation included information about the ways in which the new legislation related to heritage resources.

Elaine Taylor, Minister of Tourism and Culture, attended the November 2003 Board meeting with new Deputy Minister Sally Sheppard. Discussions were held on the Contribution Agreement, which terminates March 31, 2004, and on the Board's recommendations relating to the Yukon Historic Resources Fund.



*Wheeled cart at Fort Selkirk*  
Government of Yukon photo



## Mabel McIntyre House

The Mabel McIntyre house, in Mayo, became the first officially designated Yukon Historic site under the Yukon *Historic Resources Act* in 2003.

Located in the historic centre of Mayo, the house was constructed in 1921 for Dick Gillespie, the first Mining Recorder in Mayo. In 1921 Mayo was an important supply centre and trans-shipment point; silver and gold mining in the area was the most important economic activity in the Yukon for many years. The Mining Recorder was one of the most important government positions in the community. The building served as the Mining Recorder's office from 1921 until 1933.

The one-storey log cabin is 16 by 25 feet, and is notable for its rustic saddle-notched log construction. Some of the extant historic elements include the original roof, log walls, doors, windows and casings. A framed shed was added to the structure after 1933.

The late Mabel McIntyre, a member of the First Nation of NaCho Nyäk Dun, inherited the building in 1946 from Samuel Blackmore, who had built the structure; she lived in the house until 1981. She was appointed Mayo's post-master in 1942 and served for 30 years.

The house was nominated for designation in August 2002 by the Village of Mayo, which owns it. YHRB evaluated the nomination and recommended its designation in June 2003. The building was officially designated in December of that year.



*Top: Mabel McIntyre.*

G.A. McIntyre Collection, Mayo Historical Society

*Bottom (l-r): Shanon Cooper, Mayor of Mayo; Hon. Elaine Taylor, Minister of Tourism and Culture; and Steven Buyck, Chief of the First Nation of NaCho Nyäk Dun, at the designation ceremony.*  
Government of Yukon photo





## Directions for the Future

The YHRB will continue its involvement in many ongoing issues, including reviewing and making recommendations to the Minister of Tourism and Culture for the designation of Yukon historic sites, and reviewing applications to the Yukon Historic Resources Fund. The Board may also, at its discretion, review and monitor the implementation of First Nation heritage resources strategic plans. As specified in the Yukon First Nation Final Agreements, YHRB will review and make recommendations on management plans for historic sites, special management areas, and Yukon parks.

The Board will continue its involvement and support of the Yukon Heritage Fair.

YHRB plans to contribute to the opening reception of the Alaska Anthropological Association, to be held at the Beringia Centre in April 2004.

When the Yukon Museum Strategy is complete, the Special Projects Committee of YHRB will conduct a final review of it on behalf of YHRB and make a recommendation to the full Board. The Board will then make a recommendation to the Minister of Tourism and Culture.

The Board will build on the strategic planning workshop, held in August 2003, and continue to develop a long-term strategic plan. Board members will meet with the Grand Chief for the Council of Yukon First Nations to discuss YHRB's strategic plan and CYFN's language trust fund.



*The Taylor House*  
Astrid Grawehr, photographer; YHRB photo

The Board will continue to explore the possibility of sharing the Taylor House with another organisation.

As required, the Board will assist Yukon with the development of evaluation criteria for assessment of landscape sites.

The Board will continue to listen to the concerns of Yukoners on heritage resource matters.

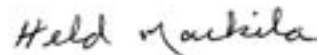
## Auditors' Report

To the Members of the Yukon Heritage Resources Board:

We have audited the balance sheet of the Yukon Heritage Resources Board as at March 31, 2004, and the statements of revenue, expenses and surplus and cash flows for the year then ended. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. These standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Board as at March 31, 2004 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.



Chartered Accountants

Whitehorse, Yukon



June 7, 2004

**Balance Sheet**

March 31, 2004

	2004	2003
<b>Assets</b>		
Current		
Cash	\$ 58,907	\$ 59,540
Accounts receivable	1,424	1,401
Prepaid expenses	1,939	1,210
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	62,270	62,151
Capital (Notes 2 and 3)	22,551	21,466
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	\$ 84,821	\$ 83,617
	<hr/>	<hr/>
<b>Liabilities</b>		
Current		
Accounts payable and accrued liabilities	\$ 13,995	\$ 16,424
<b>Equity</b>		
Investment in capital assets	22,551	21,466
Accumulated surplus	48,275	45,727
	<hr/>	<hr/>
	70,826	67,193
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	\$ 84,821	\$ 83,617
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Approved by the Board:

**Statement of Revenue, Expenses and Surplus**

For the year ended March 31, 2004

	<b>2004</b>	<b>2003</b>
<b>Revenue</b>		
Contribution	\$ 173,968	\$ 170,647
Investment income	<u>1,841</u>	<u>265</u>
	<u>175,809</u>	<u>170,912</u>
<b>Expenses</b>		
Advertising	112	37
Accommodation	4,167	2,592
Honoraria	33,900	26,900
Insurance	2,243	971
Janitorial	1,863	1,951
Meals and incidentals	5,705	4,557
Meeting room	—	155
Memberships	76	154
Miscellaneous	760	967
Office equipment	1,086	(151)
Office supplies	3,110	1,507
Photocopying and postage	1,215	1,293
Professional fees	1,500	1,801
Repairs and maintenance	1,569	345
Support services	28,513	32,948
Telephone and internet	1,912	1,994
Training	823	2,959
Travel	5,092	6,442
Utilities	5,132	5,788
Wages and benefits	<u>74,483</u>	<u>75,789</u>
	<u>173,261</u>	<u>168,999</u>
Excess of revenue over expenses	2,548	1,913
Surplus, beginning of year	<u>45,727</u>	<u>43,814</u>
Surplus, end of year	<u>\$ 48,275</u>	<u>\$ 45,727</u>

**Statement of Cash Flow**

For the year ended March 31, 2004

	<b>2004</b>	2003
Operating activities		
Excess of revenue over expenses	\$ 2,548	\$ 1,913
Change in non-cash working capital items		
(Increase) decrease in accounts receivable	(23)	2,570
(Increase) decrease in prepaid expenses	(729)	(1,077)
Increase (decrease) in accounts payable	(2,429)	5,080
Purchase of equipment	<u>1,086</u>	<u>(151)</u>
Cash provided by (used by) operations	453	8,335
Investing activities		
Purchase of equipment	<u>(1,086)</u>	<u>151</u>
Increase (decrease) in cash	(633)	8,486
Cash, beginning of year	<u>59,540</u>	<u>51,054</u>
Cash, end of year	<u>\$ 58,907</u>	<u>\$ 59,540</u>



## Notes to the Financial Statements

For the year ended March 31, 2004

### 1. Purpose of the Board

The Yukon Heritage Resources Board was established in March 1995 as one of the bodies required under the terms of the Umbrella Final Agreement (UFA) and the enabling settlement legislation, to make recommendations to the Federal and Territorial Ministers responsible for Heritage and to each Yukon First Nation regarding the management of Yukon Heritage Resources and First Nation Heritage Resources.

Since its inception, the Board has assisted First Nation, Territorial, Federal and Municipal governments in developing heritage resource policies to reflect the wishes of all Yukoners.

### 2. Significant accounting policies

These financial statements have been prepared in accordance with accounting practices generally accepted in Canada. In preparing these financial statements management has made estimates and assumptions that affect the amounts reported. Actual results could differ from these estimates.

#### *Revenue recognition*

The Board follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the

related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### *Capital assets*

The full cost of capital assets is capitalized on the balance sheet in the year of purchase. Payments toward those costs are expensed in the year they are made. The Investment in Capital Assets represents the historical cost of all assets owned by the Society less loans providing funds to acquire equity in the assets. The Board does not depreciate its capital assets.

#### *Financial instruments*

The Board's financial instruments consist of cash, accounts receivable, short-term investments and accounts payable. Unless otherwise noted, it is management's opinion that the Board is not exposed to significant interest, currency or credit risks arising from these financial instruments.

### 3. Capital assets

	2004	2003
Office furniture and equipment	<u>\$ 22,551</u>	<u>\$ 21,466</u>